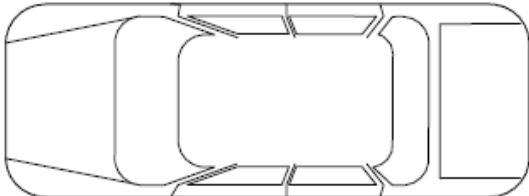
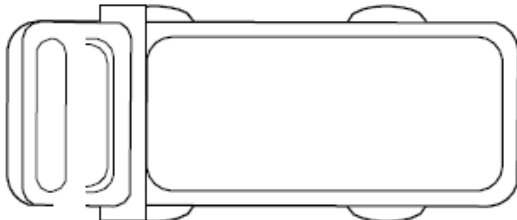




Car/Van Maintenance and Condition – Monthly Report

Month _____

General Information:			
Vehicle registration number:		Driver:	
Speedometer reading beginning of month:		Speedometer reading end of month:	
Monthly mileage:		Total mileage:	
Fuel used during month (litres):		Consumption rate (M.PL):	
Servicing / Repairs during Month:			
Date	Speedometer reading	Brief Details/ Cost	Name of Garage
Monthly Checklist			
	Checked	Comments	
No instrument panel warning lights showing?			
All lights, indicators & horn operational?			
Windscreens & Other glass (incl mirrors) undamaged?			
Wiper blades & washers serviceable?			
Tyre condition & tread OK?			
Tyre pressure OK?			
Wheel brace, jack & tool kit available?			
Roof rack &/or tow bar secure?			
Engine oil & other fluid levels adequate?			
Generally clean and tidy?			
Bodywork Condition (list details of any damage and mark position on diagram)			
<div style="display: flex; justify-content: space-around;">   </div>			



AVIVA

Any other Comments

Driver's Signature:

Date:

Manager's Signature:

Date: